

BYLAWS OF THE SANDF BOWLS ASSOCIATION

COMPETITIONS, TOURNAMENTS AND COURSES

1. The SANDFBA may, with the approval of DPTSR, present the following competitions/tournaments:
 - a. SANDF Championships.
 - b. Inter-Services Tournament.
 - c. Approved international Tournaments.
2. The Conditions of Play for the abovementioned competitions/tournaments shall be forwarded to the Regional or Service Representative 14 days prior to the start of the relevant tournament.
3. The SANDFBA may also, with the approval of DPTSR, present a Development Course.
4. The SANDFBA may, on invitation and subsequent approval by DPTSR, participate in any other bowls competitions/tournaments, i.e. the SA Nationals, etc.

REGIONAL REPRESENTATIVES' REPORTS

INTERMEDIATE REPORTS

5. All Regional Representatives are to compile intermediate reports, which are to be forwarded to the SANDFBA Honorary Secretary by the 1st Friday of the following months:
 - a. February.
 - b. June.
6. The intermediate report must include the following:
 - a. Membership.
 - i. Current Status.
 - ii. Gains and losses. (Please provided reason for loss i.e. transfer, etc).
 - b. Achievements of players, etc.
 - c. Planning.
 - d. Development activities.

ANNUAL REPORT

7. All Regional Representatives are to compile annual reports, which are to be presented at the AGM. A copy thereof is to be forwarded to the SANDFBA Secretary a week prior to the AGM. The annual report must include the following:
 - a. Membership.

- b. Achievements of players, etc.
- c. Development activities.
- d. Name-list of Regional Committee members.
- e. Standard of military bowls facilities and/or equipment.

OTHER REPORTS

PRESIDENT'S ANNUAL REPORT

8. The President must compile and present his/her report at the AGM. A copy must be provided to the Honorary Secretary.

INTERMEDIATE DPTSR REPORTS

9. An intermediate report depicting the results, etc of tournaments is to be compiled, by the Secretary and forwarded to The Council members and DPTSR within 21 days of the completion of said tournament.

ANNUAL DPTSR REPORT

10. The Secretary, in conjunction with the President, must compile an annual report that is to be disseminated to DPTSR and the Council members by no later than mid-November. This report must, inter-alia, include:

- a. The Financial reports of the Treasurer.
- b. Future planning and budget requirements.
- c. President's and Regional Reps annual reports.
- d. Report on and results, etc of the SANDF Championships, and other competitions/tournaments.

SANDF BOWLS COLOURS

EXECUTIVE AND COUNCIL

11. The blazer shall be black.

- a. Executive and Council members are to purchase own blazers.

12. The blazer badge shall be the SANDF emblem with BOWLS and the relevant designation, i.e. PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER, EXECUTIVE or COUNCIL, below the emblem in yellow.

- a. It shall be awarded to the Executive and Council members.

13. The neck tie (men) or scarf (ladies) shall be green, yellow and white with the SANDF badge.

- a. It shall be awarded to the Executive.

- b. Council members will be afforded the opportunity to purchase the tie (men) or scarf (ladies).

14. The Lapel Badge shall be the SANDF emblem with two bowls in the corner in gold on a green background with the relevant designation, i.e. PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER, EXECUTIVE or COUNCIL in green on a gold background below the emblem.

- a. It shall be awarded to the Executive and Council members.

15. The golf-shirt shall be green and yellow with the SANDF Badge with BOWLS and the relevant designation, i.e. EXECUTIVE or COUNCIL, below the emblem in yellow on the left and the relevant sponsors name on the right and/or on the sleeves in white.

- a. The Executive and Council members will be awarded with one such shirt and will be afforded the opportunity to purchase further shirts.

16. An appropriately designed jacket in green, yellow and white, which could be worn on and off the field of play, with the SANDF Badge with BOWLS and the relevant designation, i.e. EXECUTIVE or COUNCIL, below the emblem in yellow.

- a. The Executive and Council members will be afforded the opportunity to purchase the jacket.

PLAYERS

17. The blazer shall be black.

- a. Players are to purchase own blazers.

18. The blazer badge shall be the SANDF emblem with BOWLS below the emblem in yellow.

- a. It shall be awarded to the players selected as members of the SANDF Team(s).

19. The neck tie (men) or scarf (ladies) shall be green, yellow and white with the SANDF badge.

- a. Players selected as members of the SANDF Team(s) will be afforded the opportunity to purchase the tie (men) or scarf (ladies).

20. The Lapel Badge shall be the SANDF emblem with two bowls in the corner in gold on a green background with the relevant year in green on a gold background below the emblem.

- a. It shall be awarded to the players selected as members of the SANDF Team(s).

21. The golf-shirt shall be green and yellow with the SANDF Badge with BOWLS below the emblem in yellow on the left and the relevant sponsors name on the right and/or on the sleeves in white.

- a. Players selected as members of the SANDF Team(s) will be awarded with a **maximum** of 2 (two) such shirts, depending on circumstances as decided by the Executive Committee, while being afforded the opportunity to purchase further shirts.
- b. Players previously awarded such shirts, will only be awarded new shirts in the event of changes, i.e. name of sponsors, etc, to the shirts.

22. An appropriately designed jacket in green, yellow and white, which could be worn on and off the field of play, with the SANDF Badge with BOWLS below the emblem in yellow.

- a. Players selected as members of the SANDF Team(s) will be afforded the opportunity to purchase the jacket.

TECHNICAL OFFICIALS AND COACHES

23. The blazer shall be black.

- a. Technical Officials and Coaches are to purchase own blazers.

24. The blazer badge shall be the SANDF emblem with BOWLS and the relevant designation, i.e. TECHNICAL OFFICIAL or COACH, below the emblem in yellow.

- a. It shall be awarded to the Technical Official(s) elected to officiate at Tournaments involving the SANDF Teams and the elected SANDF Teams' Coach(es).

25. The neck tie (men) or scarf (ladies) shall be green, yellow and white with the SANDF badge.

- a. The Technical Official(s) elected to officiate at Tournaments involving the SANDF Teams and the elected SANDF Teams' Coach(es) will be afforded the opportunity to purchase the tie (men) or scarf (ladies).

26. The Lapel Badge shall be the SANDF emblem with two bowls in the corner in gold on a green background with the relevant designation, i.e. TECHNICAL OFFICIAL or COACH, in green on a gold background below the emblem.

- a. It shall be awarded to the Technical Official(s) elected to officiate at Tournaments involving the SANDF Teams and the elected SANDF Teams' Coach(es).

27. The golf-shirt shall be green and yellow with the SANDF Badge with BOWLS and the relevant designation, i.e. TECHNICAL OFFICIAL or COACH, below the emblem in yellow on the left and the relevant sponsors name on the right and/or on the sleeves in white.

- a. The Technical Official(s) elected to officiate at Tournaments involving the SANDF Teams and the elected SANDF Teams' Coach(es) will be awarded with one such shirt and will be afforded the opportunity to purchase further shirts.

28. An appropriately designed jacket in green, yellow and white, which could be worn on and off the field of play, with the SANDF Badge with BOWLS and the relevant designation, i.e. TECHNICAL OFFICIAL or COACH, below the emblem in yellow.

- a. The Technical Official(s) elected to officiate at Tournaments involving the SANDF Teams and the elected SANDF Teams' Coach(es) will be afforded the opportunity to purchase the windbreaker.

HONORARY LIFE MEMBERS

29. The blazer shall be black.

- a. Members are to purchase own blazers.

30. The blazer badge shall be the SANDF emblem with BOWLS and HONORARY MEMBER, below the emblem in yellow.

- a. Honorary Life Members will be afforded the opportunity to purchase the blazer badge.

31. The neck tie (men) or scarf (ladies) shall be green, yellow and white with the SANDF badge.

- a. Honorary Life Members will be afforded the opportunity to purchase the tie (men) or scarf (ladies).

32. The Lapel Badge shall be the SANDF emblem with two bowls in the corner in gold on a green background with the words LIFE in green on a gold background below the emblem.

- a. It shall be awarded to the Honorary Life Members.

GENERAL

33. In the event of the SANDFBA being afforded the opportunity to host or participate in national / international tournaments, against foreign security forces, or any other tournament, players and accompanying officials may be required to pay an amount, as determined by the Council, for required clothing.

FINANCES

AFFILIATION FEES

34. All military personnel wishing;

- a. to be nominated for election as a SANDFBA Executive or Council member;
- b. to be appointed as a Technical Official and or Coach; and/or
- c. to participate in any SANDFBA tournament, competition or development course;

must be affiliated to the SANDFBA.

35. The Council will determine the cost of affiliation fees on an annual basis.
36. All Regional Representatives are responsible for the collection of the affiliation fees.
37. All affiliation fees are to be paid by the end of Aug each year. The affiliation fees of members joining after Aug, is to be paid before commencement of the SANDF Championships.

SANDF BOWLS COMPETITONS ENTRY FEES

38. All teams wishing to enter into the SANDF Bowls Championships and the Inter-Services Championships are to pay the entry fees as determined by the Council.
39. Members accepted on the Development Course will be required to pay the course fee as determined by the Council.

DISCIPLINARY PROCEDURES

40. Region or Service Association. If the Executive has reason to believe that any Regional or Service Association has infringed any provision of the Constitution or By-laws or that it has ignored or disregarded any directive of the SANDFBA, it may issue a notice calling on the President or accredited representative of the Regional or Service Association concerned to appear before the Disciplinary Committee on a date, time and place indicated in the notice, which notice shall be served on such President or accredited representative, personally or by means of electronic media.
41. Players. Every individual member (hereinafter referred to as the "player") who contravenes any applicable code of conduct, rule, by-law or resolution of the SANDFBA or commits, at or during any activity of the SANDFBA, any act that is of such a nature that it is likely to bring the game of bowls or sports persons generally into disrepute shall be liable for appropriate disciplinary action. If there is reason to believe that any player is guilty of such misbehaviour the matter must be reported in writing to the SANDFBA Secretary within 14 days after the incident took place. If the Executive, after consulting with such player's Regional Association, decides to take action against him/her, it shall proceed on the lines indicated, *mutatis mutandis*, in clause 40. In the alternative the Executive Committee may decide to refer the matter to such player's Regional and/or Service Association for such steps as it may deem fit.
42. Executive and Council Members. Every individual Executive and Council member who contravenes any applicable code of conduct, rule, by-law or resolution of the SANDFBA or commits, at or during any activity of the SANDFBA, any act that is of such a nature that it is likely to bring the game of bowls or sports persons generally into disrepute shall be liable for appropriate disciplinary action. If there is reason to believe that any Executive or Council member is guilty of such misbehaviour the matter must be reported in writing to the SANDFBA Secretary, or President in any case against the Secretary, within 14 days after the incident took place. If the Executive decides to take action against him/her, it shall proceed on the lines indicated, *mutatis mutandis*, in clause 40.
43. Appeals. A club or player who feels aggrieved by a verdict pronounced or punishment imposed by the Disciplinary Committee may within 14 days after notification of the findings of the Committee lodge with the Secretary of the SANDFBA an appeal in writing against such verdict or punishment, stating clearly the grounds thereof. Upon receipt of the notice of appeal the Convener of the Committee shall within 10 days submit

to the Executive a written report containing the reasons for the verdict and the punishment imposed by the Committee. A copy of such report shall forthwith be transmitted to the appellant. Such an appeal shall be heard by an Appeal Tribunal consisting of at least five members appointed by the Executive. The decision of the appeal tribunal shall be final and binding.

44. General. In the event of any player and/or Executive or Council member contravening the stipulations of the Military Disciplinary Code (MDC), at or during any activity of the SANDFBA, appropriate actions as per the MDC may be implemented.